



TOWN OF RUSSELL DRIVEWAY PERMIT APPLICATION

DRIVEWAY REGULATIONS

No person without first receiving a written license from the Board of Selectmen and/or their designee shall enter upon any street for the purpose of forming a driveway. If said license is granted, all costs (materials and labor) including culverts, bridges, catch basins, ect. From the property line to the center of the street shall be borne by the property owner. Said work shall conform in all respects to standards set by the Board of Selectmen and/or the Planning Board.

Before said license for the driveway is applied for, a plan shall be developed showing existing elevation, utilities, storm drains, sluiceways, ect. and submitted at the time when applying for a license. Said plan shall become the property of the Town of Russell for record and no considerations shall be given any application without the above plan.

Sight distance: All driveways shall have an agreed upon sight distance greater than two hundred (200) feet in each direction.

Paving regulations: The ends of driveways meeting a pave roadway/street must be paved for at least a distance of six (6) feet, by the owner.

ACCESS REGULATIONS

All access drives to dwellings, greater than two hindered (200) feet in length, shall conform to all the following:

- Driveways shall intersect as nearly as possible to right angles to the public way.
- Existing materials, loam or other yielding natural materials shall be removed. Existing material or backfill of stable materials shall be used to bring sub-grade to the grade of the surrounding area and shall be compacted.
- Bank run gravel shall be placed on the sub-grade at not less than eight (8) inches in depth and compacted. Sub-grade and the finished traveled surface shall not be less than twelve (12) feet in width.
- The driveway grade shall not excess 10% at any point. Driveway curves shall have a radius sufficient to accommodate emergency vehicles.
- A turnaround sufficient for emergency vehicles shall be provided.
- All trees and rocks standing more than six (6) inches above grade shall be removed to a distance of four (4) feet from the edge of the traveled surface.

Common Access lots: A common drive to serve two or more legal lots shall conform to the standards listed above. Additional, sub-grade and traveled surface widths shall not be less than 16 feet on any portion of a common drive serving three or more legal lots.



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Subject to all the terms, conditions and restrictions printed or written below and on the reverse side hereof, permission is hereby granted to _____ for the construction of a driveway entering onto _____.

- 1) The driveway is to be constructed where staked and in accordance with the submitted and approved diagram/drawing.
- 2) The driveway is to be excavated of all overburden or to a depth of eighteen (18) inches for a distance of twenty five feet from the road edge and filled with compacted MA DOT approved "bank run gravel" and graded with a four (4) inch crown.
- 3) The design and construction shall incorporate one or more culverts. (If required by the Highway Superintendent)
- 4) The brush must be cleared to allow for adequate visibility when exiting the driveway.
- 5) The driveway construction will be inspected and will be considered a part of the rough inspection on your building permit by the building inspector for the Town of Russell.
- 6) Your contractor of choice is _____.

GENERAL CONDITIONS

- a. Where the cutting or trimming of trees is authorized by this permit, only such cutting and trimming shall be performed as may be designated by the highway superintendent.
- b. Wherever the hardened surface of the roadway, gutters, or any part of the surface of the roadway is disturbed it shall be replaced in as good a condition as it was prior to the start of construction, and if new materials are required they shall correspond in type and quantity as those already in place on the road.
- c. Except as herein authorized, no excavation shall be made or an obstacle placed within the limits of the town road that interferes unnecessarily with travel over said road.
- d. If any grading or sidewalk work done under this permit interferes with the drainage of the town road in any way, such catch basins and/or outlets shall be constructed as deemed necessary by the highway superintendent.
- e. All of the above conditions shall be applicable to the work herein authorized, unless the same are inconsistent with the conditions on the face of the permit, in which case the conditions written or printed on the face of the permit, in which case the conditions written or printed on the face of the permit shall apply.
- f. The acceptance of this permit or the performing any work here after shall constitute an agreement by the grantee to comply with all conditions and restrictions written herein.

This permit shall be void unless the work herein contemplated shall have been completed before;

Date: _____

Permit Number: _____

Date issued: _____

Highway Superintendent